

MEMORANDUM OF UNDERSTANDING

KNOW ALL MEN BY THESE PRESENTS:

This Memorandum of Understanding is executed and entered into this ____ of ____ 2026, by and among:

The **BUREAU OF JAIL MANAGEMENT AND PENOLOGY – REGIONAL OFFICE IX (BJMP-IX)**, with office address at Lenienza, Pagadian City, represented herein by its Regional Director, **JCSUPT AMADO A CONCEPCION JR CESE**;

-and-

The **JH CERILLES STATE COLLEGE**, with principal office and address at Mati, San Miguel, Zamboanga del Sur, represented in this Understanding by its College President, **DR. EDGARDO H. ROSALES**;

-and-

The **DEPARTMENT OF SCIENCE AND TECHNOLOGY – ZAMBOANGA DEL SUR (DOST - ZDS)**, with office address at San Francisco, Pagadian City represented herein by its Provincial Director, **ENGR. GERARDO F. PAROT**.

WITNESSETH THAT:

WHEREAS, the Bureau of Jail Management and Penology (BJMP-IX), through the Pagadian City Jail – Male Dormitory, supports rehabilitation and reformation programs that provide technical, livelihood, and entrepreneurial skills to PDLs;

WHEREAS, the JH Cerilles State College – Pagadian Campus has technical expertise, facilities, and trainers capable of providing assistance in bakery product development, bread and pastry training, and basic financial management;

WHEREAS, Department of Science and Technology Zamboanga del Sur (DOST - ZDS) is currently implementing and funding the BREAD Project at the Pagadian City Jail – Male Dormitory, aimed at livelihood development and skills enhancement of Persons Deprived of Liberty (PDLs);

WHEREAS, the Parties recognize the value of inter-agency collaboration in strengthening livelihood skills, improving employability, and supporting the reintegration of PDLs into society;

NOW THEREFORE, for and in consideration of the foregoing premises, the Parties hereby agree as follows:

I. PURPOSE

This Memorandum of Understanding (MOU) expresses the mutual intent of the Parties to collaborate in support of the BREAD Project at the Pagadian City Jail – Male Dormitory, aimed at livelihood skills development for Persons Deprived of Liberty (PDLs).

This MOU establishes a framework for cooperation in the areas of:

1. Bakery product conceptual development, at least five (5) variants of bakery products suitable for livelihood production;
2. Skills enhancement and training of PDLs on bread and pastry production;
3. Financial literacy orientation: provision of basic financial management and entrepreneurial training to PDL beneficiaries;
4. Project monitoring and coordination within the jail facility.

This instrument reflects the good-faith understanding of the Parties and shall serve as a guiding framework for future project-specific agreements.

II. NATURE OF THIS INSTRUMENT

This MOU is a statement of mutual cooperation and does not create legally enforceable obligations, partnership, joint venture, agency, or employer-employee relationship among the Parties.



Specific project activities involving funding, procurement, deployment of personnel, or financial disbursement shall be governed by separate written agreements or project documents duly approved by authorized officials.

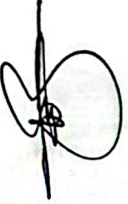
III. AREAS OF COLLABORATION

The Parties intend to explore cooperation in:

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1. Development of bakery product concepts suitable for livelihood production;
 2. Provision of skills training subject to availability of trainers and resources;
 3. Financial management orientation for beneficiaries;
 4. Coordination for monitoring and evaluation activities.
5. Participation shall remain subject to:
- a. Availability of funds
 - b. Institutional approval processes
 - c. Applicable government regulations
 - d. Security protocols within the jail facility
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IV. ROLES AND RESPONSIBILITIES

A. BJMP-IX through Pagadian City Jail – Male Dormitory shall:

- a) Allow the conduct of trainings, product development activities, and project monitoring inside the jail facility, subject to existing rules and security protocols;
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- b) Identify and endorse qualified PDL and Jail Officer participants for the project;
- c) Provide venue and logistical support within the jail, when feasible;
- d) Provide raw materials during the conduct of bakery and pastry development training;
- e) Provide counterpart for the meals and snacks during the conduct of the identified trainings;
- f) Ensure safety, security, and orderly conduct of all project-related activities.

B. JH Cerilles State College – Pagadian Campus shall:

- a) Provide technical assistance in the development of at least five (5) bakery and pastry product variants;
- b) Provide resource persons/trainers on basic financial management;
- c) Conduct training on bread and pastry production for selected PDLs and Jail Officers;
- d) Provide counterpart for the meals and snacks during the conduct of the identified trainings;
- e) Conduct regular project monitoring; and
- f) Assist in improving product quality, standardization, and costing.

C. Department of Science and Technology - Zamboanga del Sur shall:

- a) Serve as the funding agency of the BREAD Project;
- b) Provide technical supervision and guidance in the implementation of the project;
- c) Monitor and evaluate project progress and outcomes;
- d) Ensure compliance with government rules and regulations in fund utilization and reporting.
- e) Facilitate the product testing.

V. FUNDING PRINCIPLES

The Parties acknowledge that any financial support from DOST-ZDS or counterpart contributions shall be subject to:

- 1. Existing government accounting and auditing rules;
- 2. Availability of appropriations;
- 3. Separate project documentation.

This MOU does not authorize automatic fund release or financial liability.

VI. CONFIDENTIALITY AND DATA PROTECTION

The Parties agree to observe applicable data privacy laws and security regulations when handling information relating to PDL beneficiaries.

Specific data-sharing arrangements shall be governed by applicable law and separate agreements, if necessary.

VII. DURATION

This MOU shall remain in effect for six (6) months from signing unless earlier terminated by written notice of any Party.

Either Party may withdraw participation upon written notice without liability.

VIII. NON-BINDING EFFECT

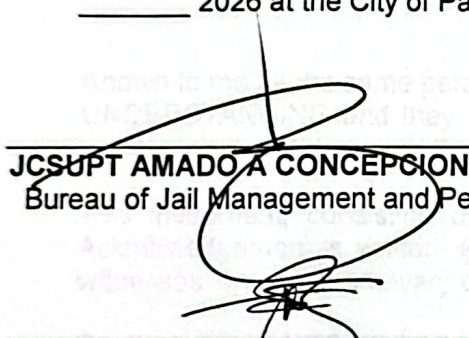
Nothing in this MOU shall be construed as:

1. A binding contract for service delivery;
2. A guarantee of funding;
3. A waiver of sovereign immunity;
4. A limitation of statutory authority.

IX. EFFECTIVITY

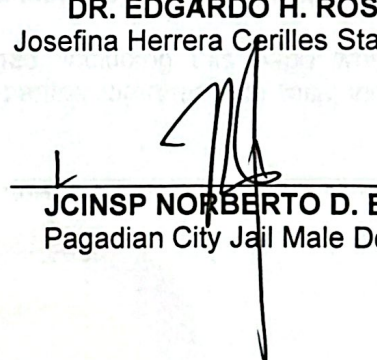
This MOU shall take effect on the date of its signing by all Parties.

IN WITNESS THEREFORE, we have set our signatures on this ____ day of ____ 2026 at the City of Pagadian, Philippines.


JCSUPT AMADO A. CONCEPCION, JR CESE
Bureau of Jail Management and Penology IX


ENGR. GERARDO F. PAROT
Department of Science and Technology
Zamboanga del Sur


DR. EDGARDO H. ROSALES
Josefina Herrera Cerilles State College


JCINSP NORBERTO D. BANA V
Pagadian City Jail Male Dormitory

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES) S.S.
CITY OF _____

BEFORE ME, a Notary Public for and in the
_____ this _____ day of _____,
2026 personally appeared:

Name	Valid ID	Issued at	Issued on
JCSUPT AMADO A CONCEPCION	B3MP	Quezon City	March 2025
Dr. EDGARDO H. ROSALES	Philippine Passport	DPA Zamboanga	03 December 2021
ENGR. GERARDO F. PAROT	Driver license	Pagadian City	08 June 2022

Known to me as the same persons who executed the foregoing MEMORANDUM OF UNDERSTANDING and they acknowledged to me that the same is their free and voluntary act and deed and that of the entities they respectively represent.

This instrument, consisting of **five (5)** pages, including this page whereon this Acknowledgement is written, signed by the parties together with their instrumental witnesses' one each on every page thereof.

TO THE TRUTH OF FOREGOING, witness now my hand and seal on the date and place first above written.

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Book No. XV
Series of 2026

ATTY. REINERIO B. RAMAS
NOTARY PUBLIC
Until December 31, 2026
Roll of Attorney's No. 29316
IBP OR No. 58383, 1/4/2026
PTR No. 420606, 1/2/2026
Pagadian City, Zamboanga del Sur