

MEMORANDUM OF AGREEMENT

IMPLEMENTATION OF SAS C.A.R.E.: AN "ADOPT A BARANGAY" EXTENSION PROGRAM

KNOW ALL MEN BY THESE PRESENTS:

This Memorandum of Agreement (MOA) is entered into by and between

The **J. H. CERILLES STATE COLLEGE**, an academic institution through its Extension Services Office, with official address at Mati, San Miguel, Zamboanga del Sur, represented by its President, **DR. EDGARDO H. ROSALES**;

-and-

The **BARANGAY LOCAL GOVERNMENT UNIT OF CALUBE**, San Miguel, Zamboanga del Sur, hereinafter referred to as the **PARTNER**, with principal office at Barangay Calube, San Miguel, Zamboanga del Sur, represented by its Punong Barangay, **HON. YOLANDA P. BATERNA**,

Collectively referred to as the **PARTIES**.

WITNESSETH:

WHEREAS, the J. H. Cerilles State College, as a state institution of higher learning, is mandated to provide extension services that contribute to sustainable community development through relevant programs, training, and technical assistance for various clientele;

WHEREAS, the Barangay Local Government Unit of Calube recognizes the value of capacity-building initiatives for its officials, functionaries, and youth to enhance local governance and community welfare;

WHEREAS, the PARTIES mutually desire to collaborate on the implementation of the "SAS C.A.R.E.: An Adopt A Barangay Extension Program" to achieve shared development goals;

NOW, THEREFORE, for and in consideration of the foregoing premises and the mutual covenants herein contained, the PARTIES hereby agree as follows

ARTICLE I: PURPOSE

This Memorandum of Agreement serves as the formal basis for the implementation of the project entitled "**SAS C.A.R.E.: An 'ADOPT A BARANGAY' EXTENSION PROGRAM**" by the School of Arts and Sciences, under the Extension Services Office of J.H. Cerilles State College. The program aims to provide capacity-building services to the beneficiaries in Barangay Calube, San Miguel, Zamboanga del Sur.

ARTICLE II: OBJECTIVES

The specific objectives of the project are

- 1 To equip barangay officials with the skills to efficiently manage and maintain public records, ensuring transparency and accountability
- 2 To educate barangay functionaries on the fundamentals of parliamentary procedures to promote effective and orderly decision-making

J. H. CERILLES STATE COLLEGE
SAN MIGUEL, ZAMBOANGA DEL SUR
OFFICE OF THE RESOURCE MANAGEMENT
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VERIFIED
SIGNATURE: 
DATE: 8/20/20

- 3 To develop the technical writing skills of participants for the creation of clear, concise, and impactful reports and communications
- 4 To instill positive values and essential life skills in the youth beneficiaries of the 4Ps program, preparing them for responsible adulthood and active community participation

ARTICLE III: OBLIGATIONS AND RESPONSIBILITIES

SECTION 1. OBLIGATIONS OF J.H. CERILLES STATE COLLEGE

The College shall:

- 1 Provide the necessary technical knowledge, skills training, and advocacy campaigns for the program components.
- 2 Design, implement, and facilitate all capacity-building workshops, training modules, and values formation sessions tailored to the needs of the beneficiaries.
- 3 Provide overall project management, coordination, and supervision for the successful implementation of the program.
- 4 Supply necessary training materials, handouts, reference guides, and basic resources for all workshops and trainings.
- 5 Provide competent facilitators, trainers, and technical experts to conduct the sessions.
- 6 In collaboration with the Barangay, monitor and evaluate the progress, output, and impact of the program.
- 7 Issue certificates of participation to constituents who successfully complete the training modules.

SECTION 2. OBLIGATIONS OF BARANGAY CALUBE

The Barangay shall:

1. Identify, mobilize, and encourage the appropriate participants (barangay officials, staff, Sangguniang Kabataan members, and 4Ps youth beneficiaries) to attend all training sessions.
2. Provide a suitable, accessible, and conducive venue with basic furniture (chairs, tables) for the conduct of all activities.
3. Ensure the security and safety of the College's representatives, facilitators, and equipment during the implementation of the program within the barangay.
4. Designate a Barangay Focal Person to serve as the primary liaison for all logistical and programmatic coordination with the College's project head.
5. Extend necessary administrative support, including the use of basic audio-visual equipment (e.g., projector, microphone, speakers) if available.
6. Collaborate with the College in monitoring attendance, participant progress, and in assessing the overall impact of the program.
7. Recognize and facilitate the application of learned skills and knowledge within the barangay's operations and governance.

ARTICLE IV: TERM AND EFFECTIVITY

This Agreement shall take effect immediately upon signing by both parties and shall remain in full force and effect for a period of one (1) year and six (6) months. It may be terminated by either party by giving a written notice to the other party at least thirty (30) days prior to the intended date of termination.

ARTICLE V: AMENDMENTS

Any amendment to this Agreement must be made in writing and mutually agreed upon and signed by both parties.

J.H. CERILLES STATE COLLEGE
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CERTIFIED
SIGNATURE: 
DATE: 8/20/24

ARTICLE VI: FINANCIAL ACCOUNTABILITY

1. Any financial resources, support, or counterpart contributions provided by either Party shall be duly receipted, documented, and subject to auditing in accordance with existing Commission on Audit (COA) rules and regulations.
2. Liquidation reports shall be submitted within thirty (30) days after the completion of activities or projects where funds were utilized.
3. No financial disbursement shall be made without proper documentation and acknowledgment by the receiving Party.

ARTICLE VII: DATA PRIVACY AND CONFIDENTIALITY

1. The Parties commit to comply with the Data Privacy Act of 2012 (RA 10173) and its Implementing Rules and Regulations.
2. Personal and sensitive information of participants and beneficiaries (e.g., barangay officials, youth beneficiaries, or community members) shall only be collected, processed, and retained for legitimate, program-related purposes.
3. Both Parties shall ensure that all data gathered shall remain confidential and shall not be disclosed to unauthorized persons, unless required by law.

ARTICLE VIII: LIABILITY AND INDEMNIFICATION

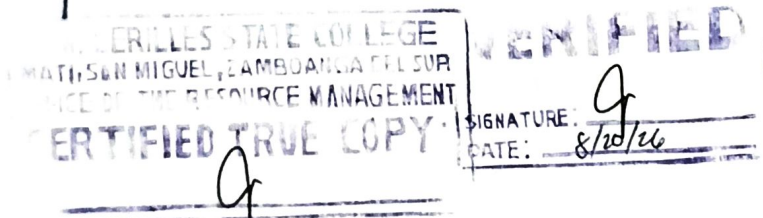
1. Each Party shall be liable for any damage, injury, or loss directly caused by its own acts, omissions, or negligence in the implementation of this Agreement.
2. Neither Party shall be held liable for indirect, incidental, or consequential damages suffered by the other.
3. Each Party agrees to indemnify and hold the other free and harmless from third-party claims directly arising from its own negligent or willful acts.

ARTICLE IX: DISPUTE RESOLUTION

1. In the event of any disagreement or conflict between the Parties, they shall exert earnest efforts to settle the matter amicably through consultation and dialogue.
2. Should the dispute remain unresolved, the matter shall be referred to Alternative Dispute Resolution (ADR) mechanisms pursuant to RA 9285 (ADR Act of 2004).
3. Resort to judicial action shall only be taken if ADR mechanisms fail, and the venue of such action shall be the proper courts of San Miguel, Zamboanga del Sur.

ARTICLE X: FORCE MAJEURE

1. Neither Party shall be held liable for failure or delay in performance due to fortuitous events or causes beyond its reasonable control, including but not limited to natural disasters, acts of God, pandemics, wars, civil disturbances, or government restrictions.
2. The affected Party shall notify the other Party in writing within seven (7) days of the occurrence of the force majeure event.
3. Obligations suspended due to force majeure shall resume as soon as practicable after the cessation of the event.



IN WITNESS WHEREOF, the parties have hereunto set their hands this NOV 28 2025 day of 2025, at Mati, San Miguel, Zamboanga del Sur

J.H. CERILLES STATE COLLEGE

BRGY. LGU OF CALUBE


DR. EDGARDO H. ROSALES
President


HON. YOLANDA P. BATERNA
Punong Barangay

Signed in the presence of:


BENJAMIN P. MANGILA, PhD
Dean, School of Arts and Sciences

HON. RAMEL RASGNABE
Barangay Kagawad

ACKNOWLEDGEMENT

Republic of the Philippines)
Province of Zamboanga del Sur) S.S.

BEFORE ME, a notary public for and in the Pagadian City this 28 day of December, 2025, personally appeared:

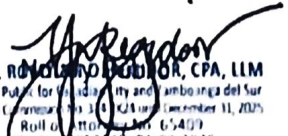
Name	Valid ID	Issued on/at
Dr. EDGARDO H. ROSALES	LTO J04-99-068800	28 May, 2024 at Zamboanga
HON. YOLANDA P. BATERNA		

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their free and voluntary act and deed.

This instrument pertains to the Memorandum of Agreement consisting of three (3) pages, including this page where the Acknowledgment is written and all the attachments hereof, and which has been signed by the parties together with their witnesses, on each every page.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal at the place and the date stated above.

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Book No. 34
Series of 2025


ATTY. RONALYN D. BORDON, CPA, LL.M.
Notary Public for Pagadian City and Zamboanga del Sur
Notarial Commission No. 14624 issued December 11, 2025
Roll of Attorneys No. 65409
PTR No. 4053449, 01-07-2025
Exp. No. 480951, 12-04-2024
MCLE Compliance No. VI and VII
0485 Urro St., San Jose Dist., Pagadian City

J.H. CERILLES STATE COLLEGE
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OFFICE OF THE RESOURCE MANAGEMENT
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VERIFIED
SIGNATURE: 
DATE: 8/20/26